

# APPENDIX A

## GBSLEP Joint Scrutiny Committee

### Terms of Reference 2019/2020

#### 1. Governance

The Joint Scrutiny Committee will act as a Joint Committee under ss 101, 102 Local Government Act 1972 and s 21 Local Government Act 2000 (as amended).

#### 1.2 Access to Meetings

Normal rules apply as to public access i.e. as a Joint Committee the public has access except for exempt business.

#### 1.3 Host Authority

1.3.1 The Joint Scrutiny Committee will be hosted under local government arrangements by Solihull Metropolitan Borough Council..

1.3.2 Solihull Metropolitan Borough Standing Orders will apply to the Joint Scrutiny Committee (save for section 5 below).

1.3.3 The Host Authority will also provide s151 and Monitoring Officer roles to the Joint Scrutiny Committee as required.

#### 2. Objectives of GBSLEP Joint Scrutiny Committee

2.1 To provide independent Scrutiny of the activities of the GBSLEP; specifically, to review the effectiveness of the implementation of the Strategic Economic Plan in accordance with the agreed Forward Work Programme.

#### 3. Membership

3.1 9 Members in total comprising:

3.1.1 Provide for one member from Birmingham City Council, one member from Solihull Metropolitan Borough Council and one each from the seven districts. Appointments to the GBSLEP Joint Scrutiny Committee will be made by the councils concerned.

3.1.2 Power for the GBSLEP Joint Scrutiny Committee to co-opt other members as it sees fit [this can include further councillors but also covers ability to co-opt members from the private sector etc.]

#### 4. Voting

4.1 One member one vote for local authority members.

- 4.2 No ability to vote for non-local authority members or Members co-opted to the Joint Scrutiny Committee.
- 4.3 Conflicts of Interest will be dealt with in accordance with the Members Code of Conduct of the Host authority.
- 5. **Quorum**
- 5.1 Four GBSLEP Joint Scrutiny Committee members must be present at the formal meetings of the GBSLEP Joint Scrutiny Committee in order to be quorate.
- 6. **Meetings**
- 6.1 The GBSLEP Joint Scrutiny Committee Chairman will be elected at the first meeting of the GBSLEP Joint Scrutiny Committee each municipal year. A Vice Chairman shall also be elected at the same meeting.
- 6.2 The GBSLEP Joint Scrutiny Committee will convene a minimum of four times in a municipal year .